

MindFinder: User Experience Documentation

There is a pressing need for those in management positions as well as recruiters to share a network of employees, candidates, interns and inactive profiles to improve the hiring/management process and their day to day operations. At the moment all of an employee's information is collected on a spreadsheet that is shared throughout the upper management team.

MindFinder is that solution. After spending time gathering user requirements and getting a feel for our target audiences tastes, I believe that our business analyst and I have put together this documentation to aid the developers and those involved in understanding the what, when, where, how and why of this new web application. By the time the product is complete our target users will have access to the network on their desktops, tablets, and mobile devices.

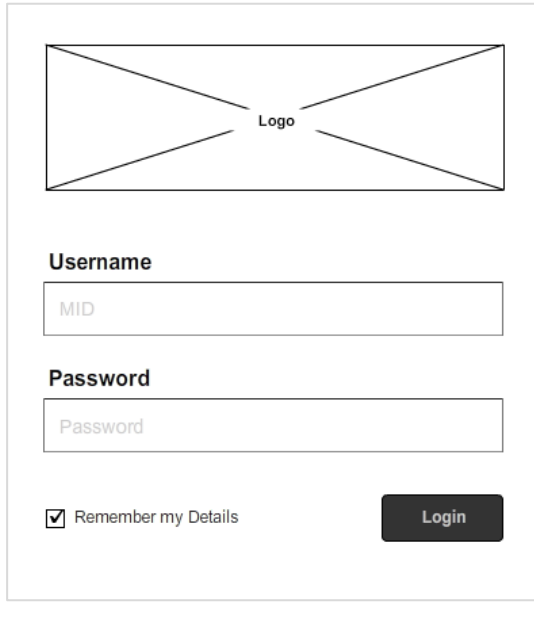
Each screen shown, display the administrators workflow. Different users (ie; Editors, Human Resources, Project Managers) will have their own set of documentation with a version name accompanying each specific user. The wireframes are utilized for this document because of the agile methodology used, our timeline, and they allow us to rapidly prototype.

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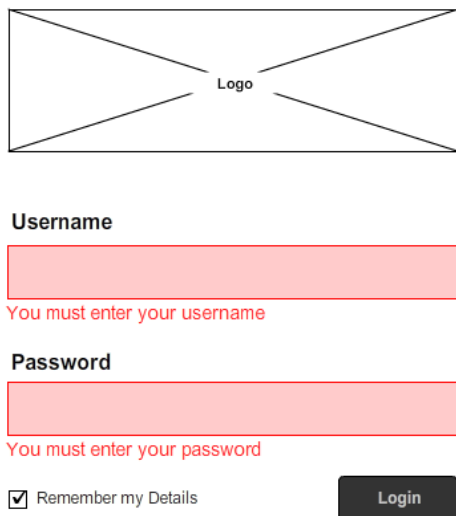
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Login Screen



The initial login form state is shown within a light gray border. At the top is a logo placeholder consisting of a rectangle with diagonal lines meeting at a central point labeled "Logo". Below the logo are two input fields: "Username" with the placeholder text "MID" and "Password" with the placeholder text "Password". At the bottom left is a checkbox labeled "Remember my Details" which is checked. At the bottom right is a dark gray "Login" button.

Fig. 1.0 Initial login form state



The required form inputs state shows the same layout as Fig. 1.0. The "Username" and "Password" input fields are highlighted with a light red border. Below the "Username" field is the error message "You must enter your username" in red. Below the "Password" field is the error message "You must enter your password" in red. The "Remember my Details" checkbox is checked, and the "Login" button is visible.

Fig. 1.1 Required form inputs

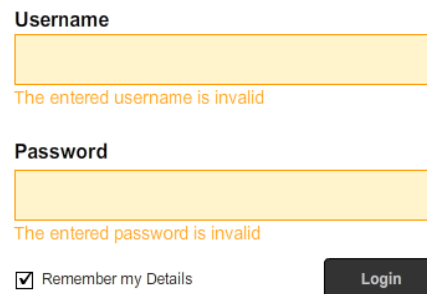
It's a very simple form that needs to pull a user's information such as their MiD, password, and level of access to grant them access to the application.

The levels of access available are:

- **Administrator** : Has access to all areas of MindFinder and the ability to add and edit users/profiles.
- **Editor**: Can view user profiles and add and edit projects to allocate employees to.
- **Human Resources**: Has a different dashboard, can view user profiles, and add/edit additional information to a profile.
- **Project Manager**: Can view profile and make requests to either the Admin or Editor.

Profile Types:

- **Employee/Intern**: This is an individual that is currently employed
- **Candidate**: Being considered for a position
- **Inactive**: Someone who has been let go, quit, terminated, or passed on the opportunity.



The invalid username or password state shows the same layout as Fig. 1.0. The "Username" and "Password" input fields are highlighted with a light yellow border. Below the "Username" field is the error message "The entered username is invalid" in orange. Below the "Password" field is the error message "The entered password is invalid" in orange. The "Remember my Details" checkbox is checked, and the "Login" button is visible.

Fig. 1.2 Invalid username or password

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Administrator Dashboard

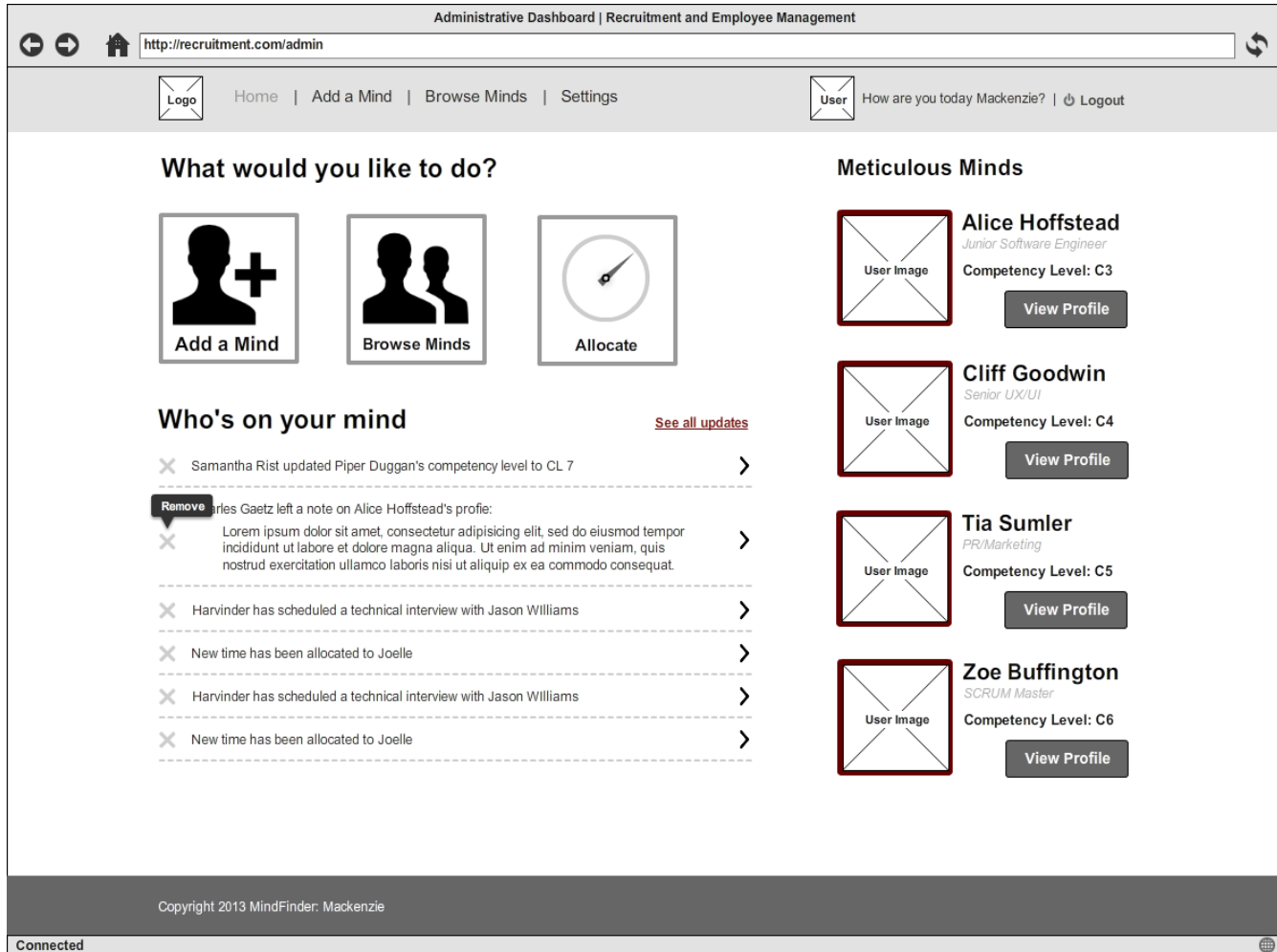


Fig. 2.0 Initial Administrative dashboard

1. Action Items

These are the first elements of the interface that capture the users attention.

2. Updates Archive

The updates list items link to an archival page with all of the other MindFinder users activity and does not show the logged in users activity. This is done to create transparency and accountability while using the application. Shows up to the 6 recent items.




3. Meticulous Minds

Using a basic rating system this shows our user the profiles that stand out above the rest. The main goal behind this is to make the monthly Meticulous Minds awards a bit easier to vote on.

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Appendices

Color Coding for Profile Types

-  Employees and Interns are colored the appropriate purple (plum) as per company branding standards.
-  Candidates are colored green.
-  Inactive profiles are colored in red.